

**Open Special Session Meeting  
Lincoln County R-III School District Board of Education &  
Lincoln County R-III Education Foundation Board of Directors  
At District Offices, 951 West College, Troy, MO  
Tuesday, May 26, 2015**

The special session meeting was held in the Powell Conference Room on the lower level of the District's Central Offices located at 951 West College St. in Troy. The Open Special Session began at 12:00 noon.

**Board of Education Members Present**

Ron Mills, President  
Mary Sue Thompson, Vice-President  
Greg Strawhun, Secretary  
Dale Black, Member  
Dale McDonald, Member

**Board of Education Members Absent**

Susan Eales, Treasurer  
Dan Busekrus, Member

**Education Foundation Members Present**

Tracy Black  
Lauren Fast  
Robb Krieg  
Casey Hopkins  
Vicki Hubbard  
Peggy Leicht

**Education Members Absent**

Tracie Hulbert

**1.0 OPEN SESSION**

- 1.01 President Ron Mills called the open session workshop to order at 12:00 p.m.
- 1.02 Roll Call (see above)
- 1.03 Approval of Agenda  
Action – Mary Sue Thompson moved, Dale Black seconded, to approve the proposed, May 26, 2015, special session meeting agenda.  
Motion carried 5-0.

**2.0 REPORT OF SUPERINTENDENT**

2.01 Vision for Future

Superintendent Mark Penny facilitated discussion between the R-III Board of Education and the R3 Education Foundation for planning purposes. President Ron Mills appointed Mary Sue Thompson as the Board of Education's representative to serve as an ex-officio member of the Education Foundation's Board of Directors.

**Greg Strawhun left the meeting at 1:00 p.m.**

### 3.0 ADJOURN

Action – Dale Black moved, Dale McDonald seconded, to adjourn the meeting. Roll call vote: Ron Mills, Aye; Mary Sue Thompson, Aye; Dale Black, Aye; Dale McDonald, Aye.

Motion carried 4-0.

Meeting adjourned at 1:15 p.m.

### KEY DISCUSSION POINTS

- I. Upcoming Events for Lincoln County R3 Education Foundation
  - a. Stuff the Bus (community event) with United Way and Moscow Mills Lions Club International (summer).
  - b. Fundraising event for Imagination Library with United Way.
  - c. Second Annual Art Auction (October 17).
  - d. June 4 dinner meeting with United Way to discuss ways to raise awareness of services provided by United Way in Lincoln County, specifically the R-III students and families.
  - e. Distribution of R3 Education Foundation School & Family magazine to each R-III student (August).
  - f.
  
- II. Successes
  - a. Teacher Appreciation in May – delivered carnation to each faculty and staff member.
  - b. Grant Brigade in late May. Awarded over \$119,000 to grant writers. Invitation to R-III BOE Members to join the Grant Brigade next year. Grants awarded were wide reaching, from regular classrooms to special education. Grant monies awarded this year include
    - i. CPE (Teresa Dunlap) – “Life Skills,” community education/transition experiences for Special Education students.
    - ii. NGC (Amy Spears) – iPads for Math Department
    - iii. TBHS (Georganna Krumlinde) – upgraded technology for TBHS library
    - iv. NHHS – additional technology pieces and upgrade to technology infrastructure to accommodate the new technology
    - v. TMS, NGC, TBHS – 3-D printers for Project Lead The Way curriculum
    - vi. CBE (Carolyn Widemann) – 20 additional iPads for grade level to enhance student to technology ratio

- vii. CBE (Special Education) – equipment, utensils, supplies for cooking curriculum designed to teach life skills and demonstrate R-III Character Education character traits
- viii. MSE (Sharon Schlup) – additional technology for entire building
- ix. CO (Mary Ingmire) – Adaptive Schools project. Workshop for 100 teachers with Adaptive Schools trainer on site. Mary Ingmire will be certified as Adaptive Schools trainer through this project.
- c. Awareness. Because the grant approval process was filtered through Todd Culbertson’s office first, the District was able to fund four of the grant requests before the Education Foundation had the opportunity to review.
- d. Feedback. Grant writers who were not awarded monies had the opportunity to get feedback from Education Foundation. A rubric was designed to assist with the selection process. In most instances, grants were not awarded due to the score, but the fact that funds were limited.

### III. Future Vision

- a. Grants – “Year of the Classroom.” Education Foundation will step back from technology due to District’s progression toward digital conversion and focus on instructional student enrichment opportunities.
- b. Funding
  - i. Regroup and redevelop one-to-one conversations with businesses.
  - ii. Focus on increasing partnerships. Will use strategy of “Here’s what we’ve done over the past three years.” Ask, “What can we do as a school district to in growing your workforce?” How can we ensure our students are career ready or what can we do to enhance their degree? Emphasize District’s curriculum inclusion of critical thinking skills.
  - iii. The opportunity for future donors is about the same for donors in our District vs. donors outside the community. With larger corporations, the opportunity for funding is more in the form of grant writing, which is tedious and time consuming. With local sponsors, a face-to-face meeting is more feasible and profitable.
  - iv. Other than RK Straatman and Bodine, multiple-year donors’ giving will end this year.
  - v. Annual donor campaign - realized larger donations from original donors during this year’s campaign
  - vi. The Education Foundation will hold four fundraisers again (same four as last year). Although the fundraisers are a lot of fun, they are not as profitable as larger donations from corporate donors. Focus will begin to shift to corporate donors.
  - vii. Start talking about estate planning.
  - viii. Reevaluate (and rewrite) the five-year plan.
  - ix. Restructure Education Foundation’s Board of Directors to reflect current practices and include a succession plan.

- x. Recruitment and development of new members and volunteers. Will use United Way's volunteer section on their website to increase awareness and advertise our need for volunteers. Develop existing Board members with continued training and workshop opportunities. Although we are three years organized, we have evolved quickly and are recognized as a successful entity. We have been invited to speak at various non-profit conferences. When asked about our success, we attribute it to
  - 1. Putting kids first (no personal agendas or politics)
  - 2. Support of Superintendent & Central Office
  - 3. Support of Board of Education
  - 4. Understand our fundraising is to enhance District's goals, not control how funds are spent.
  - 5. Consultant Elaine Free who helped us begin the journey and who introduces us across the country and gives us exposure.
  - 6. Our students recognize the Education Foundation and our Board of Directors and other volunteers.
  - 7. Bright Futures and Buddy Bags under the Education Foundation's non-profit status.
- xi. Once the Education Foundation's Executive Director position has been filled, the Foundation's Board of Directors should have more time to fulfill responsibilities of the position and spend less time assuming the volunteer responsibilities. Executive Director will be used as a day-to-day resource, but Board of Director volunteers will continue to collaborate and work together instead of placing all responsibilities on the Executive Director.
- xii. Summer 2015 Intern David Haake (TBHS Alumnus) will be working with Education Foundation for two months, five days a week (total of 350 hours).

#### IV. Challenges

- a. Recruitment of volunteers with a passion for our vision. Continual recruitment
- b. Identifying skills of community members and volunteers for manpower to carry out vision.
- c. Current Board of Directors have many responsibilities as volunteers. Need to cut down on the amount of responsibilities for each person in order to ensure retention and sustainability.
- d. Time and manpower to create and sustain donor relationships and partnerships.
- e. Awareness. Although the Education Foundation's reach and understanding of our mission is growing, we need to ensure we are known in every home of our students. Relay our message that we are here to stay and we are getting better.

- i. Suggestion was made to award grants – big checks - in front of different audiences to increase awareness of Education Foundation (i.e., parent nights, ball games) in addition to Grant Brigade.
    - ii. Suggestion was made to utilize Education Foundation members and volunteers as greeters and guides at school open houses and events.
  - f. Make known to patrons and community members that donations to the Education Foundation are an investment in future generations by educating and training future employees who hope to return to Lincoln County to live and work.
  
- V. How Can the Board of Education Assist?
  - a. Attend meetings. Mary Sue Thompson will attend Education Foundation meetings and serve as the ex-officio member representative of the Board of Education.
  - b. Allow a “Community Spotlight” at monthly Board of Education meetings and/or a brief update from Education Foundation.
  - c. Help identify volunteers and/or individuals who may want to serve on the Board of Directors. Facilitate introductions and/or meetings.
  - d. Pass along names of possible donors and facilitate introductions and/or meetings.
  - e. Both Boards meet annually.
  
- VI. Invitation from Education Foundation to Board of Education & Superintendent
  - a. Attend workshops.
  - b. Standing breakfast meeting every Thursday morning at Landmark.
  - c. Every other Friday in June, July & August – visits with companies to seek corporate sponsors.