

STUDENTS

Policy 2655
(Form 2655)

Discipline

Bullying

The District is committed to maintaining a learning and working environment free of any form of bullying or intimidation by students toward District personnel or other students. Bullying is the intentional action by an individual or group of individuals to inflict physical, emotional or mental suffering on another individual or group of individuals.

Bullying occurs when a student:

- Communicates with another by any means including telephone, writing, or electronic communication with the intent to intimidate, or inflict physical, emotional, or mental harm without legitimate purpose, or
- Physically contacts another person with the intent to intimidate or to inflict physical, emotional, or mental harm without legitimate purpose. Physical contact does not require physical touching, although touching may be included.

Cyberbullying, a form of bullying, is strictly prohibited and will not be tolerated. Cyberbullying is the use of electronic communication technology or devices such as cell phones, instant messaging, text messaging, digital cameras, email, personal web sites and/or the Internet to harass, embarrass, humiliate, intimidate, insult, threaten, defame or otherwise harm or intend to harm another in a deliberate, repeated or hostile and unwanted manner.

Students who are found to have violated this policy will be subject to appropriate consequences and/or disciplinary action which may include: parental conference; conference with a teacher, principal, or superintendent; classroom detention, loss of privileges; in-school suspension, out-of-school suspension, or expulsion. The District may also report any student to law enforcement. Factors considered when deciding on the appropriate consequence include but are not limited to age of student(s); degree of harm; severity of behavior; and number of incidences.

Students are encouraged to report any instance of bullying, including cyberbullying, immediately to a teacher or principal. District employees are also encouraged to report any instance of bullying, including cyberbullying, and are required to report any instance of which the employee has first-hand knowledge. Moreover, the District will provide training for employees relative to enforcement of this policy.

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Bullying Incident Report Form

If you have been the target of bullying or have witnessed the bullying of a District student, complete this form and submit to the building principal. Complaints against building principals should be submitted to the Superintendent. Complaints against the Superintendent should be submitted to the Board of Education. Reports of bullying will be investigated and disciplinary action will be taken as warranted.

Date Filed: _____ Your Name*: _____

Phone Number(s): _____

Indicate the appropriate response to the following with a check mark(s):

*You are a: _____ Student _____ Parent _____ Employee _____ Volunteer

Date(s) of alleged bullying: _____

Name of student(s) subjected to bullying: _____

Person(s) alleged to have committed the bullying or harassment: _____

Summarize the incident(s) or occurrence(s) of bullying as accurately as possible. Attach additional sheets or use back side of the form, if necessary.

Names of witnesses: _____

Have you reported this to anyone else? ___ Yes ___ No If so, who? _____

*Signature of Complainant _____

**Students have the right to complete this form anonymously. However, it will be easier for the District to investigate this matter if as much information as possible is provided. Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning, or working environment. A complainant that falsely accuses someone will be subject to disciplinary action.*



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Bullying Incident Report Form

This section is for use of District Administration

Date Received by Principal: _____

Investigative Action
taken: _____

Result of Investigative/Action
taken: _____

Signature of Principal: _____